

## Mandatory Disclosure

1	AICTE File No.	F.No. South-West/1-2812124933/2016/EOA
	Date and Period of last approval	April 5th, 2016 Period of last approval – 2016-17
2	Name of the Institution	Marthoma College of Management and Technology
	Address of the Institution	Asramam Campus
		Perumbavoor
		Ernakulam District
	City & Pin Code	Ernakulam, 683542
	State / UT	Kerala
	Longitude & Latitude	76° 24 E and 10° 07 N (Aluva – Nearest town, 15 kilometers west of Perumbavoor)
	Phone number with STD code	0484-2592677, 093886 16626
	FAX number with STD code	0484-2592677
	Office hours at the Institution	8.30 am – 5.00 pm
	Academic hours at the Institution	8.30 am – 5.00 pm
	Email	info@mcmat.org
	Website	<a href="http://www.mcmat.edu.in">www.mcmat.edu.in</a>
	Nearest Railway Station (dist in Km)	Aluva, 15 Kilometers
	Nearest Airport (dist in Km)	Cochin International Airport Limited (CIAL), 15 Kilometers
3	Type of Institution	<del>Govt / Govt-aided / University Dept / Deemed Univ / Private</del> – Self Financed
	Category (1) of the Institution	<del>Non-Minority /</del> Minority
	Category (2) of the Institution	Co-Ed / <del>Women only</del>

4	Name of the organization running the Institution	Society / Trust / PPP Mar Thoma Evangelistic Association Society (MTEA Society)
	Address of the organization	MTEA Society
		SCS, Thiruvalla
	Registered with	District Registrar (GL), Pathanamthitta Registrar of Societies – Travancore-Cochin, Literary, Scientific, Charitable registration act of 1955 – No.12
	Registration date	20 October, 2004 Reg. No. P-459/04
5	Name of the affiliating University	Mahatma Gandhi University
	Address	Priyadarshini Hills P.O., Kottayam - 686560
	Website	www.mguniversity.edu
	Latest affiliation period	Affiliation order dated 16/11/2005
6	Name of Principal / Director	Dr. Rajan Varughese
	Exact Designation	Director & Principal
	Phone number with STD code	0484-2403900, 094471 40390
	FAX number with STD code	0484-2403900
	Email	rajanvarughese@hotmail.com
	Highest Degree	Ph.D.
	Field of specialization	Statistics
7	Governing Board Members	Annexure 1
	Frequency of meetings	3 meetings in a year.
8	Academic Advisory Body	Annexure 2
	Frequency of meetings	Twice in a year.

9	Organization Chart	Annexure 3
10	Student feedback mechanism on Institutional Governance / faculty performance	Annexure 4
11	Grievance redressal mechanism for faculty, staff and students; Anti-Ragging Committee; SC/ST Welfare Committee and Internal Compliance Committee	A special committee is constituted for handling the Grievance redressal issues of students. Members: Dr. Rajan Varughese (Chairman), Mr. Sunil Varghese Mrs. Deepa Babu K.G. and Mrs. Asha Pradeep. Governing Council handles the grievance redressal mechanism for faculty and staff members. Anti-ragging committee: Dr. Rajan Varughese (Chairman), Mr. Bobby Varghese, Mrs. Sabitha.S and Mrs. Sreeja K.S. SC/ST Welfare Committee: Mr. Sunil Varghese, Mr. Bobby Varghese and Ms. Siji Annie Jacob. Internal Compliance Committee: Mr. Sunil Varghese, Mr. Jiju Alexander and Mrs. Sreeja K.S
12	Name of the Department	Management
	Course	MBA
	Level	UG/ PG
	1 <sup>st</sup> year of approval by the council	2005
	Year wise Sanctioned Intake	Annexure 5
	Year wise Actual Admissions	Annexure 6
	Cut off marks – General quota	Qualifying exam results as per University norms. CMAT: 40, KMAT-Kerala: 50

	% Students passed with Distinction	2006-08 Batch 2007-09 Batch 2008-10 Batch 2009-11 Batch 2010-12 Batch 2011-13 Batch 2012-14 Batch 2013-15 Batch 2014-16 Batch 2015-17 Batch- Details of marks from Mahatma Gandhi University awaiting	Nil 5% 6% 8% 12% 6% 10% 8% 9%
	% Students passed with First class	2006-08 Batch 2007-09 Batch 2008-10 Batch 2009-11 Batch 2010-12 Batch 2011-13 Batch 2012-14 Batch 2013-15 Batch 2014-16 Batch 2015-17 Batch - Details of marks from Mahatma Gandhi University awaiting	38% 53% 58% 57% 90% 53% 66% 54% 70%
	Students Placed	Annexure 7	
	Average Pay package, Rs./Year	2006-08 Batch 2007-09 Batch 2008-10 Batch 2009-11 Batch 2010-12 Batch 2011-13 Batch 2012-14 Batch 2013-15 Batch 2014-16 Batch 2015-17 Batch	Between Rs. 2 lakhs – 3 lakhs Between Rs. 2 lakhs – 3 lakhs Between Rs. 2 lakhs – 3 lakhs Between Rs. 2 lakhs – 3 lakhs Between Rs. 2 lakhs – 3 lakhs Between Rs. 2 lakhs – 3 lakhs Between Rs. 2 lakhs – 3 lakhs Between Rs. 3 lakhs – 4 lakhs Between Rs. 3 lakhs – 4 lakhs Between Rs. 3 lakhs – 4 lakhs
	Students opted for Higher Studies	2006-08 Batch 2007-09 Batch 2008-10 Batch 2009-11 Batch 2010-12 Batch 2011-13 Batch 2012-14 Batch 2013-15 Batch 2014-16 Batch 2014-16 Batch	Less than 5 Less than 5 Less than 5 Less than 5 Less than 5 Less than 5 Less than 4 Less than 4 Less than 5 Less than 3

Accreditation status of the course	Accredited / Provisionally Accredited / Non Accredited / Not eligible yet The institution is preparing for NAAC and NBA accreditation
Doctoral Course	Yes/No
Foreign Collaboration, if any	Yes
Professional Society Memberships	(1)Kerala Management Association (2) National Institute of Personnel Management (NIPM), (Kerala Chapter (3) All India Association for Christian Higher Education (AIACHE (4) Federation of Association of Management of Unaided Professional Educational Institution in India (FAMPEI)
Professional activities	Management Development Programmes / Faculty Development Programmes
Consultancy activities	MOU with NeST, Cochin on training in Business Communication, Marketing Consultancy for Brown chain of Restaurant, Cochin, AIACHE on CBSE School Quality Assessment and Accreditation, Multi-country collaborative research project with IIMA
Grants fetched	IOM sponsored IIMA research project grant of Rs 9 Lakhs
Departmental Achievements	Students of the College secured prizes in Inter- Collegiate competitions, KMA Business Plan Contest etc.

	Distinguished Alumni	Mr. Levin Rodriguez, CEO, Arena Interiors, Ms. Ginumol Varghese, Sr. Executive HR, IPSR, Mr. Linku Abraham Philip, Head-creative, Mars International, Oman, Mr. Hadley Jose, M.D, Procons Innovations Pvt. Ltd., Sreejith M Nair, Deputy Manager, HDFC Bank, Ms. Megha P Nair, Manager, Federal Bank Ltd., Mr. Ajay Eldho Paul, Regional Digital Marketing Officer, South Indian Bank, Mr. Lalkrishna. K.S, Regional Head, DC Media, Mr. Rijo Augustin, Manager, South Indian Bank, Mr. Brinjith Mathew, Accounting Manager, PRACO Innovations, Dubai, Mr. Reneez Shamz, Sales in-charge, PEPISCO, Mr. Sebin Joy, Finance Officer, Midas Safety, Dubai, Mr. Eljo Paul, Regional Head, Maxlife Insurance, Ms. Elsa Abraham, Project Manager, EY, Mr. Ajay Rajan and Mr. Vipin Paulose, Ceramic Pro Kochi
13	Name of Teaching Staff	Annexure 8
14	Admission quota	As per Government and University norms. Sixty five percent of the seats are filled on General Merit and 35 percent filled by candidates belonging to the following communities in accordance with the rules in force. SC/ST 10% (8+2) Ezhava/Thiyya/Billaya 9% Muslims 8% LC other than Anglo Indian 2% Other backward Hindus 5% Other backward Christians 1%
	Entrance test / admission criteria	CMAT of AICTE, KMAT-Kerala, CAT, XAT or test conducted by competent University authorities. Admissions based on Group Discussion, Personal Interview, Academic Qualification and Entrance Test.
	Cut off / last candidate admitted	CMAT: 40 and KMAT: 50
	Fees in rupees	Tution fee of Rs 100000/- per year for 2 years
	Number of Fee Waivers offered	Nil
	Entrance Exam calendar	CMAT exams of AICTE (As per University Guidelines) November and February. KMAT-Kerala of November, and April

	Admission calendar	June of every year
	PIO quota	Yes / No
15	Infrastructure information	Excellent Infrastructure exclusively made available for the MBA programme.
	Class room / Tutorial Room facilities	Annexure 9
	Laboratory details	Annexure 9
	Computer Centre facilities	Annexure 9
	Library facilities	Annexure 9
	Auditorium / Seminar Halls / Amphi	Annexure 9
	Cafeteria	Annexure 9
	Indoor Sports facilities	Chess
	Outdoor Sports facilities	Shuttle-Badminton, Basket Ball Court, Cricket Ground
	Gymnasium facilities	Nil
	Facilities for disabled	Ramp

	Any other facilities	<ul style="list-style-type: none"> <li>▪ Digital campus</li> <li>▪ LCD projectors in all classes and Conference halls</li> <li>▪ E-journal facility in College library</li> <li>▪ Digital Library</li> <li>Photostat machine</li> <li>▪ Printers</li> <li>▪ Projectors</li> <li>Desktops in Class rooms</li> <li>▪ Reception</li> <li>▪ Rest room for boys</li> <li>▪ Rest room for girls</li> <li>▪ Generator</li> <li>▪ Refrigerator</li> <li>▪ Coffee vending machine</li> <li>▪ Water cooler</li> <li>▪ Cook House</li> <li>▪ College Bus</li> <li>College Car</li> <li>▪ College Canteen</li> <li>▪ Guest Room</li> </ul>
16	Boys Hostel	27 Rooms and 54 Beds
	Girls Hostel	30 Rooms and 60 Beds
	Medical & other Facilities at Hostel	First Aid facilities
17	Academic sessions	As per University Guidelines
	Examination System, Year/Sem	Semester system with 40 percent continuous internal assessment.
	Period of declaration of results	As published by the University. College evaluation results are published within a week.
18	Counseling / Mentoring	Tutor-ward system. Mentoring using senior executives of leading industries. A Counselor is appointed.
	Career Counseling	Career counseling by Placement Advisory Board. Personal counseling by Chaplain, a trained counselor.



	Medical facilities	First Aid facilities provided. Services of Medical officers available from the Taluk Govt. Hospital and Vathiyayath Hospital, Perumbavoor, Sanjoe Hospital, Perumbavoor.
	Student Insurance	Nil
19	Students Activity Body	Students union
	Cultural activities	Yes
	Sports activities	College Basket Ball Court
	Literacy activities	Economic Times in Campus club
	Magazine / News letter	McMatian journal MCMAT News Marketing journal Online publication of HR and Finance journals Vaibhav-MCMATian Journal of Management
	Technical activities / Tech Fest	Event Management training Management Fest – Fratres Business Plan Competition Paper presentation, Quiz contest and International Conference
	Industrial Visits / Tours	Two times in a year
	Alumni activities	Annual get together
20	Name of the Information Officer for RTI	Mrs. Asha Pradeep
	Designation	Accounts Officer
	Phone number with STD code	0484-2592677
	FAX number with STD code	0484-2592677
	Email	info@mcmat.org